APPLICATION

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| *TYPE OF APPLICATION for IECEx 05 Certification of Personnel Competencies Scheme* | | | | | | | |
| *New Application*  *Renewal/changes to current certificate* | | | | | | |
| *Changes to current certificate (please fill the number of certificate):* | | | | **IECEx CP KSCP** | | |
| *APPLICANT* | | | | | | | |
| *Attach passport size*  *photo in color  and with a*  *white background*  *or*  *softcopy 150\*180 pixel* | *Name*: | | | | | | |
| *Address:* | | | | | | |
| *Date of birth****:*** | | | | | | |
| *Number issued by government department (For example, a passport or driving license with photo):*  *(attached a copy of document)* | | | | | | |
| *Telephone number****:*** | | | | | | |
| *Mobile number****:*** | | | | | | |
| *e-mail****:*** | | | | | | |
| *COMPANY DATA* | | | | | | |
| *Employer name to be included in Personnel Competence Assessment Report (PCAR)?* | | | ***YES*** | | | ***NO*** | |
| *First name, Last name***:** | | | | | | |
| *Address:* | | | | | | |
| *Telephone number:* | | *Fax number:* | | | *Website:* | |
| *Contact person name*:  *(for confirmation of given information)* | | *Name***:** | | | | |
| *Telephone number:* | | | | |
| *e-mail:* | | | | |
| *SUPPLEMENTARY INFORMATION* | | | | | | |
| Invoice Address: | | | | | | |
| Language of certificate:   |  |  | | --- | --- | | English | other (to be approved by ExCB): | | | | | | | |
| Please declare, within reason, a request for accommodation of special needs:   |  |  | | --- | --- | | Yes *(ExCB will contact for more details)* | No | | | | | | | |

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| *Units of competence* |
| *Requested Units:* |
| |  |  | | --- | --- | | **Ex 000** | Basic knowledge and awareness to enter a site that includes a classified hazardous area | | **Ex 001** | Principles of protection in explosive atmospheres knowledge | | **Ex 002** | Perform classification of hazardous area | | **Ex 003** | Install explosion-protected equipment and wiring systems | | **Ex 004** | Maintain equipment in explosive atmospheres | | **Ex 005** | Overhaul and repair of explosion-protected equipment | | **Ex 006** | Test electrical installations in or associated with explosive atmospheres | | **Ex 007** | Perform visual and close inspection of electrical installations in or associated with explosive atmospheres | | **Ex 008** | Perform detailed inspection of electrical installations in or associated with explosive atmospheres | | **Ex 009** | Design electrical installations in or associated with explosive atmospheres | | **Ex 010** | Perform audit inspection of electrical installations in or associated with explosive atmospheres | | **Ex 011** | Basic knowledge of the safety of hydrogen systems | |
| *Limitation of scope (according to IECEx OD 502)* |
| *Type of protection (applicable for unit Ex 001, Ex 003, Ex 004, Ex 005, Ex 006, Ex 007, Ex 008, Ex 009 and Ex 010):*   |  |  | | --- | --- | | **d** – flameproof enclosure | **o** – oil immersion | | **e** – increased safety | **p** – pressurization | | **i** – intrinsic safety | **q** – powder filling | | **m** – encapsulation | **t** – protection by enclosure | | **n** – type of protection “n” |  | |
| *Product types (applicable for unit Ex 003, Ex 004, Ex 005 and Ex 006):* |
| |  |  | | --- | --- | | Rotating Machines | Heating Equipment | | Switchgear | Trace Heating | | Instrumentation | Power Transformer | | Communication Equipment | Gas detection | |
| |  | | --- | | *Groups (applicable for unit Ex 002, Ex 003, Ex 004, Ex 005, Ex 006, Ex 007, Ex 008, Ex 009 and Ex 010):* | | |  |  |  | | --- | --- | --- | | I (Mining – *only for Unit 005*) | II (Ex gas atmospheres) | III (Ex dust atmospheres) | | |
| *Voltages (applicable for unit Ex 003, Ex 004, Ex 005, Ex 006, Ex 007, Ex 008, Ex 009 and Ex 010):*   |  |  |  | | --- | --- | --- | | 0 – 1000 V (low voltage) | > 1000 V (high voltage) |  | |
| *Other limitations that should apply to the application:* |
| *Evidences of education and training* |
| **General qualifications not specific to explosive atmospheres**  *Please provide the documents demonstrating the level of technical education attained which normally consists  of Engineering Diplomas, Degree Certificates, College Certificates, Trade Tests and Professional Institute Recognition. These documents may be certificates issued by an independent organization or trade association or may be a formal internal programme of training set and endorsed/countersigned by an employer.  Copies of documents shall be provided in the original language with translations in the English language and shall include contact details of the organization that issued the document.* |
| ***Qualifications specific to explosive atmospheres***  *Please provide documents demonstrating formal training undertaken on subjects and topics relevant to explosive atmospheres. These documents may be certificates issued by an independent organization or trade association  or may be a formal internal programme training set by and endorsed/countersigned by an employer. Documentation relevant to the Unit of Competence shall be provided. Copies of these documents shall  be provided in original language with translations in the English language and shall include contact details  of the organization that issued the document.* |
| ***Work experience both hazardous and non-hazardous area***  *Not involved with explosive atmospheres*  *A brief resume shall be provided in a chronological order with latest experience first. The resume shall provide details of the employer, type of industry, position and responsibility. Sufficient information shall be provided  to enable an evaluation of the basic underlying concepts expected of an electrical/instrument engineer,  e.g. electrical safety, circuit design, motor control, circuit protection, installation techniques, etc.*  *Work experience may require a restriction relating to product types. In this case the resume will need to specifically identify these aspects.*  *Directly involved with explosive atmospheres*  *A resume shall be provided with the information in a chronological order with latest experience first.  It is important that sufficient information is provided at least identifying:*   * 1. *Employer and type of industry*   2. *Position and responsibility within these organizations*   3. *Protection techniques used*   4. *Standards and Codes of Practice used*   5. *Working safely in hazardous areas*   6. *Duties undertaken:* * *Hazardous Area classification* * *Installation and circuit design* * *Equipment selection* * *Equipment installation* * *Equipment inspection and maintenance* * *Equipment testing and commissioning* * *Equipment repair*   *The work experience may require a restriction relating to product types or other aspects. In this case the resume shall specifically identify these aspects* |

**Declarations:**

*By signing this application I declare that:*

1. *I am aware of and familiar with the requirements for the IECEx Certificate of Personnel Competency Scheme.   
   When my application will be accepted, I understand that these requirements shall be fulfilled.*
2. *have no current application pending with any other IECEx certification Body.*
3. *will comply with existing requirements for the IECEx Certification of Personnel Competencies Scheme, will not misrepresent the scope of certification and agree to pay the expenses in connection with my application.*
4. *accept that my assessment details will be stored by ExCB/ExCB subcontractor in accordance with the rules of IECEx.*
5. *accept to disclose confidential and personal information to authorities and IECEx.*
6. *certificate can be issued and uploaded at* [*www.iecex.com*](http://www.iecex.com) *after successful assessment result for the unit(s) I applied.*
7. *when will use the IECEx Logo will follow requirements placed in document IECEx 01B - “Rules and guidance for the use of the IECEx Logo”.*
8. *will not use the certificate in a misleading way or in a manner that may damage the reputation of ExCB and IECEx.*
9. *will inform ExCB, without delay, of the elements that may affect their ability to continue to meet the requirements   
   of certification according to IECEx 05.*
10. *will not release any confidential examination materials and to not participate in fraudulent test-taking practices;*
11. *upon suspension or withdrawal of my IECEx certification, I agree to immediately discontinue any claim to hold certification and to return all certificates and identification cards to ExCB.*

***I declare that all information provided with this application are true and correct****.*

**Appeals:**

*All appeals concerning decisions taken by an Certification Body shall be first addressed to secretary of ExCB ([www.exksc.eu](http://www.exksc.eu))*

*In any case, where the appellant is not satisfied with the outcome of the appeal process of the Certification Body has the right to refer directly to the IECEx secretariat ([www.iecex.com](http://www.iecex.com)).*

*Where the appellant is not satisfied with the outcome of the appeal process of the ExCB or for disputes regarding a decision of the ExMC, the IECEx Executive and Chairman shall attempt to resolve the issue, however if this is not possible then a formal appeal may be lodged in accordance with IEC CA 01.*

*Appeals concerning decisions taken by the ExMC shall be referred to the IECEx Executive for mediation and a proposed outcome for both ExMC and the appellant to consider. Where the appellant is not satisfied with the outcome then a formal appeal may be lodged in accordance with IEC CA 01.*

**Invoicing:**

*We undertake to pay the full fee for the certification process carried out in accordance with a confirmed offer regardless of the outcome of this process - based on the invoice(s) issued by ExCB or ExCB subcontractor.*

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| **Signature:** |  |
| **Name of signatory:** |  |
| **Date:** |  |

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| *Application Review (to be fill by ExCB)* | |
| **Description** | **Please tick** |
| All pages of the application form completed (including payment information and selected schedule) | □ |
| Valid email address included | □ |
| Valid telephone number included | □ |
| Resume with details of work experience associated with Hazardous Areas and Non-Hazardous Areas. Please provide details of employer(s) or client(s) for verification. | □ |
| Letter of Current Employment | □ |
| Copy of Degree / Diploma / Certificate | □ |
| Copy of training records related to Hazardous Areas | □ |
| Copy of Government issued Identification Document (e.g. a passport or driving license with photo). | □ |
| Current Passport size portrait photograph, in colour and with a white background in electronic.jpg format 150 X 180 pixels | □ |
| Evidence of assessment fee payment transaction (e.g. Cheque, payment slip) | □ |
| Copy of completed application documents for records | □ |
| **All documents such as resume, certificates, identification document etc. to be reviewed / endorsed / certified by current employer, notary public or commissioner of oaths** | |
| |  |  | | --- | --- | | Extra comments (e.g. other limitations (ExCB may determine other limitations that should apply to the application. To be discussed with applicant): |  | | Review date: |  | | Who make a Review: |  | | Application register number: |  | | |